



**UNITED STATES MARINE CORPS**  
MARINE CORPS AIR STATION  
BEAUFORT, SOUTH CAROLINA 29904-5001

ASO 5530.16A  
PMO  
18 Jan 24

AIR STATION ORDER 5530.16A

From: Commanding Officer  
To: Distribution List

Subj: SECURITY AUGMENTATION FORCE

Ref: (a) MCO 5530.16A  
(b) MCIEAST-MCB CAMLEJO 5530.16A  
(c) ASO 3440.2U CH 1

Encl: (1) Security Augmentation Force Course Sample Training Schedule

1. Situation. To provide guidance and procedure for the establishment, management, training, and employment of the Security Augmentation Force (SAF) aboard Marine Corps Air Station (MCAS) Beaufort per the references. This Order was revised to ensure compliance with references (a) and (b). The primary changes are the revised minimum training standards outlined in enclosure (1), the recommended duration of assignment to the SAF, and realigning tasks associated with training and managing the SAF.

2. Cancellation. ASO 5530.16.

3. Mission. During increased Force Protection Conditions (FPCON) or as directed, the MCAS Beaufort SAF will reinforce the Provost Marshal's Office (PMO) to ensure the security and safety of personnel aboard the Installation.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The SAF will augment security requirements that exceed the organic capabilities of PMO. SAF is primarily activated to meet security requirements for elevated FPCONs or respond to imminent man-made or natural threats. When activated, the SAF will be employed under the operational control (OPCON) of PMO. The end state is to ensure a secure and safe environment for installation personnel assets.

(2) Concept of Operations

(a) MCAS Beaufort may require additional security forces during periods of elevated FPCONs, destructive weather, other emergency/increased threat situations, special events, or other instances as needed.

(b) The SAF is primarily used to augment PMO during FPCON Bravo, Charlie, and Delta. However, the SAF may be tasked to conduct other security-related operations as directed by the Installation Commander.

(c) The SAF will be required to provide sustained operations for a minimum of 30 days or until relief forces can be identified and deployed. Additionally, the SAF will be sufficient in size to protect critical and mission-essential assets during increased FPCONs.

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b. Tasks

(1) Commanding Officer (CO), Headquarters and Headquarters Squadron (HQHQRON)

(a) Establish SAF command and structure based on security requirements, the destructive weather plan, and any additional operational requirements.

(b) Assign in writing the SAF Commander and Staff Noncommissioned Officer in Charge (SNCOIC). Ensure all SAF members are HQHQRON personnel. Marines in a Fleet Assistance Program (FAP) status will not be assigned to the SAF. At a minimum, 50 trained Marines will be assigned to the SAF at all times.

(c) Maintain administrative control of the SAF when not activated and provide assistance to the SAF as necessary.

(d) Provide administrative oversight of SAF members' training and ensure entries are submitted into Marine Corps Training and Management System as required.

(e) Ensure SAF personnel are assigned a Table of Organization weapon for the duration of SAF assignment. The weapon will be stored in the Consolidated Armory until activation.

(f) Maintain coordination with SAF points of contact and establish SAF recall procedures.

(g) Provide oversight of SAF use, validate requests for SAF deployment, and authorize use of the SAF via the Commanding Officer, MCAS Beaufort.

(h) IAW the references, establish criteria and procedures for SAF nominations, screening, selection, and assignment to ensure only qualified personnel are assigned to the SAF.

(2) Provost Marshal

(a) Maintain OPCON of SAF during the period of their activation and notify the parent command/activity of the performance of their personnel and disciplinary action taken against their personnel.

(b) Ensure SAF posts and functions are aligned to meet mission requirements.

(c) Assist the CO, HQHQRON with establishing criteria and procedures for SAF nominations, screening, selection, and assignment IAW selection criteria to ensure SAF parent commands provide qualified personnel to augment the SAF per the references.

(d) Provide initial, proficiency, and recurring training for the SAF and maintain training records IAW the references. SAF Training will be offered at least two times per year.

(e) Assist the SAF Commander in establishing a schedule to meet the minimum requirement of one 8-hour shift per quarter IAW the references.

(f) Coordinate with the SAF Commander to ensure SAF participation in annual Installation exercises.

(3) SAF Commander

(a) Coordinate assignment of SAF personnel with the CO, HQHQRON and PMO to ensure all SAF billets are filled appropriately.

(b) Establish a quarterly watch schedule for SAF members IAW the references and coordinate with PMO for the execution of the schedule.

(c) Supervise the SAF and establish organizational structure based on rank and expertise.

(d) Monitor the number of available SAF personnel. Be prepared to assist PMO with one squad within two hours of activation and full standup within 24 hours IAW references (b) and (c).

(e) IAW reference (c), place the SAF on full recall and provide a representative to the Emergency Operations Center upon the setting of Tropical Cyclone Condition III.

(f) Maintain Marine Online permissions to review and recommend annual leave and to review and update the daily status of personnel assigned to the SAF. The SAF Commander only provides recommendation to the SAF member's parent command/section's Officer in Charge for final approval.

(g) Return personnel to their parent command/section when a member fails to meet initial assignment qualifications and inform CO, HQHQRON to request a SAF member replacement.

c. Coordinating Instructions. SAF training, utilization, arming and qualification will follow guidance set forth in reference (a) with specific attention to reference (b) paragraph 4.c., Coordinating Instructions, except as noted below:

(1) SAF personnel should be assigned for a period of one year but will not be assigned for any less than six months.

(2) Personnel assigned to the SAF must have a minimum of six months of obligated service or time on station.

5. Administration and Logistics. Recommendations for changes to this Order shall be submitted to the CO, HQHQRON via PMO.

6. Command and Signal

a. Command. This Order is applicable to MCAS Beaufort and its subordinate commands.

b. Signal. This Order is effective the date signed.

  
M. D. BORTNEM

<b>Security Augmentation Force Course Sample Training Schedule</b>			
	Training Day 1	Training Day 2	Training Day 3
Time			
0800	Orientation	Use of Force Exam	Protect/Secure Crime Scene
0900	Law Enforcement Ops	Personnel Identification/Entry- Access Control	Alarm Response
1000			Vehicle Searches
1100	Law Enforcement and Interpersonal Communication	Detain/Transport Suspects	Vehicle Searches PE
1200	Lunch	Lunch	Lunch
1300	Use of Force	Defensive Tactics	Active Threat Response
1400			
1500	Field Interview		
1600	Explosive Threats - Bomb Threat Response		
1700	Dismiss	Dismiss	End Course