



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
BEAUFORT, SOUTH CAROLINA 29904-5001

IN REPLY REFER TO:
ASO 1430.1J
CO
22 FEB 2021

AIR STATION ORDER 1430.1J

From: Commanding Officer, Marine Corps Air Station Beaufort
To: Distribution List

Subj: MERITORIOUS PROMOTION TO THE GRADES OF CORPORAL AND SERGEANT

Ref: (a) MCO P1400.32D Ch 2
(b) MCIEAST-MCB CAMLEJO 1400.2C
(c) MCIEAST-MCB CAMLEJBul 1400 series

Encl: (1) Sample Format for Command Recommendation

1. Situation. This Order promulgates policy and procedures for the conduct of meritorious promotion boards at Marine Corps Air Station (MCAS) Beaufort.

2. Cancellation. ASO 1430.1H.

3. Mission. Per the references, the Commanding Officer (CO), MCAS Beaufort shall solicit nominations from Headquarters and Headquarters Squadron (HQHQRON) to compete for meritorious promotion.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The CO, MCAS Beaufort shall recognize and forward nominees to Marine Corps Installations East (MCIEAST) each quarter to be considered for selection for meritorious promotion to the ranks of Corporal and Sergeant. The quarterly meritorious promotion periods shall be in accordance with reference (c).

(2) Concept of Operations. The enclosure provides the format used for all meritorious promotion nominations submitted to the CO, MCAS Beaufort.

(a) Meritorious promotion packages shall only be submitted on behalf of exceptionally qualified Marines. Nominees must demonstrate outstanding performance ability to the point of deserving a position ahead of their peers.

(b) Recommendations for meritorious promotion shall not be made as a reward for faithful service.

(c) Determination of qualification for meritorious promotion shall be guided by, but not limited to, reference (b), paragraph 4b(2)(c).

(d) Nominees must meet the minimum time in service for promotion per reference (a).

(e) Per reference (c), allocations for Meritorious Corporal will be made based upon the onboard strength of lance corporals as of the first day of the promotion quarter.

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b. Tasks(1) CO, HQHQRON

(a) Ensure all eligible Marines are given the opportunity to compete for meritorious promotion.

(b) Screen and nominate Marines for meritorious promotion, ensuring accuracy of nomination packages.

(2) Sergeant Major, HQHQRON

(a) Convene a board consisting of a minimum of four staff noncommissioned officers and one senior member to select the most qualified Lance Corporal(s) for meritorious promotion. Additionally, nominate the most highly qualified Corporal for submission to compete for Meritorious Sergeant.

(b) Screen all packages to ensure nominees are appropriately qualified.

(3) Sergeant Major, MCAS Beaufort

(a) Act as the chairman and point of contact for the meritorious promotion program.

(b) Upon receipt of meritorious promotion nominations from HQHQRON, screen all documents for accuracy and compliance with the basic criteria for meritorious promotion.

(c) Forward Meritorious Sergeant nomination packages to the MCIEAST Adjutant's Office with the appropriate endorsement from the CO, MCAS Beaufort.

(d) Notify the Sergeant Major, MCIEAST, Marine Corps Base Camp Lejeune (CAMLEJ) of Meritorious Corporal selections in accordance with reference (c).

(e) Per reference (b), serve as member on the MCIEAST-MCB CAMLEJ Meritorious Sergeant Board.

c. Coordinating Instructions

(1) Meritorious promotion packages shall comply with the format provided in the enclosure. Recommendations are limited to 200 words or less and must address the criteria and qualities necessary to deserve meritorious promotion.

(2) Promotion packages shall be prepared per reference (b).

5. Administration and Logistics. The Sergeant Major, MCAS Beaufort has cognizance over the meritorious promotion board program.

6. Command and Signal.

a. Command. This Order is applicable to MCAS Beaufort.

b. Signal. This Order is effective the date signed.



K. R. ARBOGAST

DISTRIBUTION: A

Format Sample for Meritorious Promotion Board Nominations

LETTERHEAD

1430
CO
Date

From: Commanding Officer, Headquarters and Headquarters Squadron
To: Commanding General, Marine Corps Installations East-Marine Corps Base,
Camp Lejeune
Via: Commanding Officer, Marine Corps Air Station Beaufort

Subj: MERITORIOUS PROMOTION TO CORPORAL/SERGEANT IN THE CASE OF LANCE
CORPORAL/CORPORAL HARD CHARGER EDIPI/MOS USMC

Ref: (a) ASO 1430.1J
(b) MCIEAST-MCB CAMLEJO 1400.2C

Encl: (1) MCTFS Records (BIR, BTR, ROS, AWDS, S143, and EDU)
(2) Certified True Copies of Page 11s
(3) Additional Correspondence (as required)

1. Per the references, Corporal Charger is eligible and recommended for meritorious promotion to sergeant/corporal. Accordingly, the enclosures are submitted as required.

2. Corporal Charger's height and weight are ____ inches and ____ pounds (body fat if not within standards). SNM last took the Physical Fitness Test on (date) and obtained a score of _____. SNM last took the Combat Fitness Test on (date) and obtained a score of _____.

3. This paragraph is for the Commanding Officer's recommendation regarding the Marine's qualification for meritorious promotion. A concise evaluation of the Marine's professional ability and character shall be provided.

4. The point of contact regarding this nomination is (rank, name, commercial phone/email).

I. M. COMMANDING

Enclosure (1)