



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
BEAUFORT, SOUTH CAROLINA 29904-5001

IN REPLY REFER TO:
5200
CR

MAR 18 2019

POLICY LETTER 02-19

From: Commanding Officer
To: Distribution List

Subj: SUPPORT AGREEMENT POLICY

Ref: (a) DODI 4000.19 of 25 April 2013
(b) Commanding General's Policy Letter 04-17 dtd 22 May 2017
(c) U.S. Navy Reg. 1990, art. 1074

1. Purpose. To establish policy and signature authority for Marine Corps Air Station (MCAS) Beaufort support agreements.

2. Cancellation. Policy Letter 8-13

3. Information

a. Support agreements document the terms of an agreement that a Department of Defense (DoD) Component enters into with another DoD Component, a Federal agency or Federally-recognized Indian tribe, a state or local government, or a state or local government for support of the National Guard. There are three types of support agreements: general terms and conditions (FS 7600A), memorandum of agreement, and memorandum of understanding.

b. Reference (a) establishes policies for support agreements. Reference (b) provides guidance on support agreements to include approval and signature authority.

4. Action

a. Support Agreement Manager. The Comptroller Department support agreement manager (SAM) is designated to administer and promote the support agreement program and serve as the single point of contact for support agreement matters.

b. Approval and Signature Authority. Approval and signature authority for all MCAS Beaufort support agreements shall reside with the Commanding Officer (CO). During the absence of the CO, support agreement approval and signature authority shall be granted to the designated signature authority in accordance with reference (c).

c. MCAS Beaufort Departments. Submit all proposed support agreements to the Comptroller Department SAM. Support agreements are not to be approved or signed at the department level. Support agreement processing procedures will vary depending on the type of agreement and whether the agreement action is new, an annual review, revision, or cancellation.

5. The point of contact is the Comptroller SAM at (843)228-6395.


T. P. MILLER

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