

FIRE BILL

BUILDING

IN CASE OF FIRE

1. USE NEAREST FIRE ALARM BOX OR DIAL 911

Know the location of the nearest alarm box and the nearest telephone in your area. When using the telephone, report building number. Upon Arrival direct Fire Department personnel to the scene of the fire.

2. SPREAD THE ALARM-PASS THE WORD

All personnel except fire department personnel need to clear the area.

3. IF TIME PERMITS, CLOSE ALL DOORS AND WINDOWS TO CONFINE THE FIRE AND PREVENT DRAFTS. DO NOT ENDANGER YOURSELF OR OTHERS IN THIS EFFORT.

4. USE PROPER EQUIPMENT AT HAND TO EXTINGUISH THE FIRE PENDING THE ARRIVAL OF THE FIRE DEPARTMENT.